

B.P.H.E. Society's IMSCD&R, Ahmednagar

Minutes of Meeting – College Development Committee

5th February 2018

The meeting of the College Development Committee of IMSCD&R was held on **Saturday 3rd February 2018 at 4 PM onwards** in the Director's Office. Dr. N. M. Aston was the Chairperson of this meeting. Following members were present during this meeting:

- 1) Dr. N. M. Aston (Chairperson)
- 2) Dr. S. B. Nimse
- 3) Dr. M. B. Mehta
- 4) Dr. Suresh Pathare
- 5) Dr. Meera Kulkarni
- 6) Dr. Pronoti Telore
- 7) Dr. Vikram Barnabas
- 8) Dr. Hatim Kayumi
- 9) Mrs. Sharayu Kulkarni
- 10) Mr. Mahesh Thombare

Following members took prior exemption from attending the meeting:

- 1) Mr. Vishal Barnabas
- 2) Dr. Uday Nagarkar
- 3) Mr. Chinmay Sukhtankar
- 4) Mr. Deepak Chandorkar

Meeting started with a welcome address from Dr. M. B. Mehta (Director). Following points were discussed during the meeting:

I) Activities of IMSCD&R for Academic Year 2017-18

Dr. M. B. Mehta (Director) discussed various activities that took place in the institute during the current AY 2017-18 till date. Some of these activities included International Conference, Inter-

College Competition Aagneyum, Blood Donation Drive, Women Entrepreneurship Expo, MBA CAP (November / December 2018) Examination. On behalf of Dr. Nagarkar and Dr. Swati Barnabas, Dr. Mehta discussed various activities organized and conducted by both IT Department and IMS-Learning Resource Centre (Library). Some of the activities conducted by IMS Library included Orientation Programme for new students, Author's Speak, Celebration of Yoga Day, Tree Plantation Drive, Vegetation Drive, Lecture series under Personality Development Drive, Celebration of Independence Day, Celebration of Christmas – 'Joy of Giving'. Dr. Mehta also stated different activities and events of IT Department & Library that are lined up during the second half of AY 2017-18. Dr. Mehta also informed the dates of Annual Day of the Institute and the probable dates for the annual Research workshop.

II) Activities of Management Department for Academic Year 2017-18

Dr. Meera Kulkarni (Head, Management Department) discussed various activities that were organised and conducted by the Management Department during AY 2017-18 till date. Some of these activities included Management Games, Seminar on Management, Cleanliness Drive at SKT, Parent – Teacher Meet, Guest Lectures, etc. Also various activities and events planned in second half of the AY 2017-18 were discussed.

III) Activities of Administration Department for Academic Year 2017-18

Mrs. Sharayu Kulkarni, Office Superintendent, discussed various FDPs and seminars attended by the Non-teaching staff members of the department. One new proposal of installation of Solar System worth Rs. Five Lakhs under Quality Improvement Programme of S. P. Pune University has been submitted. The proposal for continuation of affiliation/approval under AICTE Approval Process 2018-19 has been submitted successfully within specified deadlines. Mrs. Sharayu Kulkarni also discussed some of the innovative and unique practices administered during successful execution of MBA CAP. Dr. Aston and other committee members appreciated the sincere efforts, commitment and hard-work undertaken by all staff members of the Administration Department including Accounts Department. The new procedure introduced for availing students' scholarships was discussed. Mrs. Sharayu Kulkarni also pointed out that dealing with outstanding / pending fees of students is of great concern and must be dealt

immediately. Not only fees are outstanding from the students community, but also substantial amount is also due and pending from Social welfare department / Government.

IV) Activities of IMS-SEEDC for Academic Year 2017-18

Dr. Vikram Barnabas discussed different activities and event organized by IMS-SEED-C during the AY 2017-18. Considering the number of courses offered by SEED-C, it was discussed that there was a need to link SEED-C courses with National Skill Development Corporation (NSDC). This shall definitely help to increase response from aspirants from Ahmednagar city as well as entire district.

V) Activities of IMS-IQAC for Academic Year 2017-18

Dr. Hatim Kayumi discussed the activities executed by IMS-IQAC Cell during AY 2017-18. The NAAC Accreditation got due in January 2018. Accordingly the IQAC Cell started its preparation for Re-Accreditation from August 2017. Accordingly numerous committees were formed department-wise and criteria-wise and responsibilities for preparing SSR Report were allotted to them. The Institute submitted its IQA on 8th December 2017 and the same was successfully accepted on 10th January 2018. Although the deadline for submission of SSR Report is till the end of February 2018, but the SSR report is fully ready and uploaded of NAAC portal. It is expected that SSR report shall be submitted after final review of the Director during the second week of February 2018. It was discussed that there is need to carry out the Academic and Administrative Audit (AAA) at the earliest. This shall help in inculcating quality initiatives and shall enrich quality culture within the institute.

Dr. S. B. Nimse briefed the committee on certain aspects of NAAC, collection of fees and need to introduce more skill based courses.

Chairman Dr. N. M. Aston appreciated the efforts and hard-work done by all teaching and non-teaching staff members of the institute. The meeting concluded with Vote of thanks to the Chair.

(Dr. M. B. Mehta)

Member Secretary

B.P.H.E. Society's IMSCD&R, Ahmednagar

Minutes of Meeting – College Development Committee

18th October 2018

The meeting of the College Development Committee of IMSCD&R was held on **Tuesday 16th October 2018 at 11:30 a.m.** in the Director's Office. Dr. N. M. Aston was the Chairperson of this meeting. Following members were present during this meeting:

- 1) Dr. N. M. Aston (Chairperson)
- 2) Dr. Mohan Tholar
- 3) Dr. M. B. Mehta
- 4) Dr. Suresh Pathare
- 5) Mr. Ramesh Phirodia
- 6) Dr. Meera Kulkarni
- 7) Dr. Uday Nagarkar
- 8) Mrs. Sharayu Kulkarni
- 9) Dr. Pronoti Telore
- 10) Dr. Vikram Barnabas
- 11) Dr. Hatim Kayumi
- 12) Mr. Kale Prabhakar

Members not present :-

- 1) Dr. S.B. Nimse
- 2) Mr. Deepak Chandorkar

Meeting started with a welcome address from Dr. M. B. Mehta (Director).

Following points were discussed during the meeting:

Agenda Point No. 1 : Minutes of the previous meeting of the Committee held on 3rd February 2018

Minutes of previous meeting of College Development Committee which was held on 3rd February 2018 were read & confirmed.

Agenda point No. 2 : Activity report of the Institute from March to October 2018

- 1) Dr. M. B. Mehta (Director) discussed various activities that took place in the institute from March 2018 to October 2018. Some of these activities included Alumni Meet, Annual Day Celebration (Management Day), Vidyarthini Manch activities, Library activities, placement status, etc. Admission status for academic year 2018-19 was discussed in detailed.
- 2) Dr. Meera Kulkarni (Head, Management Department) discussed various activities that were organized and conducted by Management Department from March 2018 to October 2018. This included MBA I student orientation programme, parent teacher meet, management seminar, Management Games 2018, guest lectures, etc.
- 3) Dr. Uday Nagarkar (Head, IT Department) discussed various activities that were organized and conducted by IT Department from March 2018 to October 2018. This included MCA I Student Orientation Programme, workshop organized, guest lectures, placement scenario of MCA students, etc.
- 4) Dr. Hatim Kayumi (Research Co-ordinator) discussed activities of IMS Research Centre which included release of IMS research journal, student research journal, Ph. D. Course Work (I) for research students and new research students admitted for Ph. D. Programme in the institute.
- 5) Mrs. Sharayu Kulkarni (Office Superintendent) discussed various activities/ contributions of non-teaching staff of the institute. This included NSS/SWO Audit from SPPU, MBA CAP for Ahmednagar district, Research paper publication by Administration department staff members, application for financial grants under QIP and other such schemes, etc.

Agenda Point No. 3 To discuss Annual Calendar

Annual Calendar of Management Department & I.T. department for the academic year 2018-19 was placed before the meeting. Dr. Meera Kulkarni, HOD, Management Department & Dr. U.H. Nagarkar, Head, I.T. Department briefed on the Annual calendar of their respective department for the academic year 2018-19..

Agenda point no. 4 : To discuss the Report of NAAC Peer team

NAAC quality profile was placed before the meeting. The members noted that the IMSCD&R Institute is Re-Accredited (Cycle 2) as Grade A + college from NAAC Bengaluru (CGPA 3.44 out of 4) w.e.f. 16th August 2018. Dr. Aston congratulated all staff members and stakeholders for this remarkable achievement. The hard-works and sincere efforts of each and every contributor was acknowledged and appreciated.

Agenda point no. 5 : To discuss about starting of new academic courses:-

- Vocational courses approved by AICTE. : The Institute got AICTE permission to conduct B.Voc. Courses in Travel & Tourism, Software Development & BSFI from the academic year 2018-19. He further informed that the Institute has contacted AICTE & University in this respect. However the Institute is not able to start the courses as University has not yet outlined the structure, fee & other details of the said courses.
- Courses by IGNOU. : Director informed that the Institute is also planning to start BBA (CA) course of IGNOU.

Agenda point no. 6 : To discuss possibility of collaboration with Foreign University

The possibility of collaboration with Foreign University was discussed. Collaborations and associations with foreign universities for exchange programmes and research projects were discussed.

Agenda point no. 7 : Any other matter with the permission of the Chair.

Dr. M. B. Mehta (Director) briefly discussed activities and events planned to be executed in near future which included:

- 1) Dr. Mehta informed that the Institute has been appointed as a Mentor Institute by NAAC for 10 colleges / Institutes to help them in getting accreditation.
- 2) Boosting research activities by increasing number of Ph. D. Guides and motivating staff members to write research papers and articles in UGC listed journals
- 3) Applying for National Institute Ranking Framework (NIRF) of Ministry of HRD
- 4) Motivate staff members and students to increase the usage of library

- 5) Strengthening IMS Alumni Association by involving alumnis in various activities of the institute.
- 6) Organize seminars, workshops and events for staff members (teaching and non-teaching) and students of the institute.
- 7) Institutionalize Best Practices followed and executed at the institute.

Chairman Dr. N. M. Aston appreciated the efforts and hard-work done by all teaching and non-teaching staff members of the institute. The meeting concluded with Vote of thanks to the Chair.

Minutes read & confirmed

(Dr. N.M. Aston)

Chairperson, CDC

B.P.H.E. Society's IMSCD&R, Ahmednagar

Minutes of Meeting – College Development Committee

11th March 2019

The meeting of the College Development Committee of IMSCD&R was held on **Friday 8th March 2019 at 11:30 AM onwards** in Director's Office.

Dr. N. M. Aston was the Chairperson of this meeting.

Following members were present during this meeting:

- 1) Dr. N. M. Aston (Chairperson)
- 2) Dr. M. B. Mehta (Director, IMSCD&R)
- 3) Dr. Suresh Pathare
- 4) Dr. Nimse
- 5) Dr. Meera Kulkarni
- 6) Dr. Uday Nagarkar
- 7) Mrs. Sharayu Kulkarni
- 8) Dr. Pronoti Telore
- 9) Dr. Vikram Barnabas
- 10) Dr. Hatim Kayumi
- 11) Mr. (Student)

Meeting started with a welcome address from Dr. M. B. Mehta (Director).

Following points were discussed during the meeting:

I) Minutes of Previous Meeting

Minutes of previous meeting of College Development Committee which was held on 16th October 2018 were discussed and reviewed. The same were also finalized in presence of CDC members on 8th March 2019.

II) Activities of IMSCD&R Institute

- 1) Dr. M. B. Mehta (Director) discussed various activities that took place in the institute from October 2018 to February 2019. Some of these activities included Women Expo 2019, Meeting on Autonomy, Christmas Celebration, Founder's Day activities, Lecture Series and Motivational Talks, Student Council activities, Sports and Cultural activities, Online Grievance Mechanism, etc.
- 2) Dr. Meera Kulkarni (Head, Management Department) discussed various activities that were organised and conducted by Management Department from October 2018 to February 2019. This included Aagneyum 2019, Field Visit of MBA II, Seminar and Guest Lectures, Placement Report 2018-19, MOU Renewal, Internship Projects, Result Analysis, Conferences & Seminars attended by faculty members, etc.
- 3) Dr. Uday Nagarkar (Head, IT Department) discussed various activities that were organised and conducted by IT Department October 2018 to February 2019. This included Fest-Der-Tech 2019, Guest Lectures, Placement Report, State-level Workshop, MCA Syllabus Revision, Result Analysis.
- 4) Dr. Hatim Kayumi (Research Co-ordinator) discussed activities of IMS Research Centre which included two research students were awarded Ph. D. Degree from Pune University, PET Entrance Exam 2019, number of research students registered at IMSCD&R.
- 5) Dr. M. B. Mehta discussed activities of IMS Library during October 2018 to February 2019. This included AIMS-Outstanding Librarian Award 2018 to Dr. Swat Barnabas, Digitization of IMS Research Thesis, Workshop and Conference Attended by Library staff, Vachan Prerna Din, Rashtriya Ekta Diwas, Vigilance Awareness Week, Constitutional Day, etc.
- 6) Mrs. Sharayu Kulkarni (Office Superintendent) discussed various activities/ contributions of non-teaching staff of the institute. This included MBA CAP December 2018 Exam for Ahmednagar district, Financial Grants for purchase of Water Purifiers, SPPU QIP Audit, Workshop and Conference Attended by Admin staff, etc.

- 7) Dr. M. B. Mehta mentioned that IMS Annual Magazine – ‘Reflections’ received Best Magazine Award for the year 2017 – 18 from S. P. Pune University.

III) Future Plans

Dr. M. B. Mehta (Director) briefly discussed activities and events planned to be executed in near future which included:

- 1) Application to AICTE / DET / University for restoration of intake of MCA from 30 to 60 from Academic Year 2019 – 20.
- 2) Starting of Three B. Voc Courses for Academic Year 2019 – 20.

Chairman Dr. N. M. Aston appreciated the efforts and hard-work done by all teaching and non-teaching staff members of the institute.

The meeting concluded with Vote of thanks to the Chair.

(Dr. M. B. Mehta)

Member Secretary

Enclosed: Notice and Attendance Sheet of CDC Meeting

B.P.H.E. Society's IMSCD&R, Ahmednagar

Minutes of Meeting – College Development Committee

9th November 2019

The meeting of the College Development Committee of IMSCD&R was held on **Thursday 7th November 2019 at 2.30 p.m.** in Director's Office.

Following members were present during this meeting:

- 1) Mr. Ramesh Phirodia (Pro tem Chairperson)
- 2) Dr. M. B. Mehta (Director, IMSCD&R)
- 3) Dr. S.R. Pathare
- 4) Dr. Meera Kulkarni
- 5) Dr. Uday Nagarkar
- 6) Mrs. Sharayu Kulkarni
- 7) Dr. Pronoti Telore
- 8) Dr. Vikram Barnabas
- 9) Dr. Hatim Kayumi
- 10) Mr. Kale Prabhakar

Members not present

1. Dr. N.M. Aston
2. Dr. Mohan Tholar
3. Dr. S.B. Nimse
4. Mr. Deepak Chandorkar

Dr. N.M. Aston communicated his inability attend the meeting. Mr. Ramesh Phirodia was appointed as Pro-tem Chairperson of the Committee.

Meeting started with a welcome address from Dr. M. B. Mehta (Director).

Following points were discussed during the meeting:

I) Minutes of Previous Meeting

Minutes of previous meeting of College Development Committee which was held on 3rd February 2019 were discussed and reviewed. The same was read & confirmed.

II) Activities of IMSCD&R Institute

- 1) Dr. M. B. Mehta (Director) discussed various activities that took place in the institute from March to October 2019. Some of these activities included Annual Day & Alumni Meet, International Day, Celebration of various days, Tree plantation, Vidyarthini Manch and student council activities, Library activities, etc.
- 2) Dr. Meera Kulkarni (Head, Management Department) discussed various activities that were organized and conducted by Management Department from March to October 2019. This included Guest lectures, orientation program, Management Games, Student achievement, FDP attended by faculty, research papers presented by faculty, faculty achievements, result analysis, etc.
- 3) Dr. Uday Nagarkar (Head, IT Department) discussed various activities that were organised and conducted by IT Department March to October 2019. This included online examination, prize distribution, placement, Orientation, guest lectures, Parent Teacher meet, FDP attended by faculty, faculty achievements, result Analysis, etc.
- 4) Dr. Hatim Kayumi (Research Co-ordinator) discussed activities of IMS Research Centre which included two research students were awarded Ph. D. Degree from Pune University, number of research students registered at IMSCD&R, Publication of IMS Research Journal & Prayas-student Research Journal & Ph.D. course work.
- 5) Dr. M. B. Mehta discussed activities of IMS Library during March to October 2019. This included celebration of various days, Digitization of Ph.D. thesis, Staff Development Program attended, FDP attended, Library orientation, Samaj Kalyan book bank scheme, Author Speaks-Book Talk Show, Delnet Regional workshop, etc.

- 6) Mrs. Sharayu Kulkarni (Office Superintendent) discussed various activities/ contributions of non-teaching staff of the institute. This included MBA CAP May 2019 Exam for Ahmednagar district, Financial Grants for purchase of Water Purifiers, SPPU QIP Audit, Workshop and Conference Attended by Admin staff, etc.

III) Future Plans

Dr. M. B. Mehta (Director) briefly discussed activities and events planned to be executed in near future which included:

- 1) Application to AICTE / DET / University for restoration of intake of MCA from 30 to 60 from Academic Year 2019 – 20.
- 2) Starting of Three B. Voc Courses for Academic Year 2020 – 21.

Chairman Dr. N. M. Aston appreciated the efforts and hard-work done by all teaching and non-teaching staff members of the institute.

The meeting concluded with Vote of thanks to the Chair.

B.P.H.E. Society's IMSCD&R, Ahmednagar

Minutes of Meeting – College Development Committee

16th March 2020

The meeting of the College Development Committee of IMSCD&R was held on **Tuesday 10th March 2020 at 12:30 pm onwards** in Director's Office.

Dr. N. M. Aston was the Chairperson of this meeting.

Following members were present during this meeting:

- 1) Dr. N. M. Aston (Chairperson)
- 2) Dr. Mohan Tholar, (Secretary, BPHE Society)
- 3) Dr. M. B. Mehta (Director, IMSCD&R)
- 4) Dr. S.R. Pathare
- 5) Mr. Ramesh Phirodia
- 6) Dr. Vikram Barnabas
- 7) Dr. Hatim Kayumi
- 8) Mr. Kale Prabhakar
- 9) Mr. R.M. Khisty – (Treasurer, BPHE Society) Invitee
- 10) Dr. K.Y. Desa (Member, BPHE Society) Invitee

Members not present who informed their inability to attend the meeting:-

1. Dr. Mrs. Meera Kulkarni
2. Dr. Ms. Pronoti Telore
3. Mrs. S.D. Kulkarni
4. Dr. S.B. Nimse
5. Mr. Deepak Chandorkar

Meeting started with a welcome address from Dr. M. B. Mehta (Director).

Following points were discussed during the meeting:

I) Minutes of Previous Meeting

Minutes of previous meeting of College Development Committee which was held on 7th November 2019 were discussed and reviewed. The same was read & confirmed.

II) Activities of IMSCD&R Institute

- 1) Dr. M. B. Mehta (Director) discussed various activities that took place in the institute from November 2019 to February 2020. He informed that the Institute received 'Emerging B-School of the Year-West' Award presented by ASSOCHAM, New Delhi. He further informed about the Women Expo 2020, Christmas Celebration, Blood donation drive etc. He also informed about the Management Department activities which included student's achievement, faculty invited as resource person, MBA placement, etc.
- 2) Dr. Uday Nagarkar (Head, IT Department) discussed various activities that were organized and conducted by IT Department November 2019 to February 2020. This included Fest-Der-Tech 2020, Guest Lectures, Placement Report, etc.
- 3) Dr. Hatim Kayumi (Research Co-ordinator) discussed activities of IMS Research Centre which included two research students were awarded Ph. D. Degree from Pune University, number of research students registered at IMSCD&R during 2019, submission of Pre-viv, etc.
- 4) Dr. M. B. Mehta discussed activities of IMS Library during November 2019 to February 2020. This included District level Essay Competition for UG-PC Colleges & Institutes organized during BPHE Society's Golden jubilee Celebration 2019-20. Also activities of Administration section which included CAP of MBA November / December 2019 University examination, Financial grant sanctioned by SP Pune University for purchase of CCTV camera under QIP, etc.

III) Future Plans

Dr. M. B. Mehta (Director) briefly discussed activities and events planned to be executed in near future which included:

1. The Institute intends to start B.Voc. courses 1) Travel & Tourism & 2) BFSI from the year 2020-21.
2. The Institute intends to start BCA course of IGNOU which will be run in CSRD center.
3. NSE training centre tie-up for financial courses.
4. Facilitation / Utilization tie-up for skill development courses under Pradhan Mantri Koushalya Vikas Yojana.
5. Institute level Scholarship scheme.

IQAC report was placed before the meeting. Members noted the same

Chairman Dr. N. M. Aston appreciated the efforts and hard-work done by all teaching and non-teaching staff members of the institute.

The meeting concluded with Vote of thanks to the Chair.

MINUTES

The meeting of the College Development Committee of the IMSCDR was held on **1st December 2020 at 11.30 a.m.** on a virtual mode.

Following members were present:-

1. Dr. N.M.Aston
2. Dr. Mohan Tholar
3. Dr. Ms. Meera Kulkarni
4. Dr. U.H. Nagarkar
5. Dr. Ms. Pronoti Telore
6. Dr. Vikram Barnabas
7. Ms. S.D. Kulkarni
8. Dr. S.R. Pathare
9. Dr. Hatim Kayumi
10. Mr. Kale Prabhakar
11. Dr. M.B. Mehta

Members not present

1. Mr. Ramesh Phirodia
2. Dr. S.B. Nimse
3. Mr. Deepak Chandorkar

The meeting started with opening prayer by Dr. S. R. Pathare. Dr. N.M. Aston, Chairman, The Chairperson welcomed the members & following business was transacted:-

Agenda point No. 1 Confirmation of the minutes of the previous meeting held on 10th March 2020.

The minutes of the previous meeting of College Development Committee of IMSCDR held on 10th March 2020 as attached on page No. 1 - 3 were read and confirmed.

Agenda point No. 2 : Activity Report of the Institute from March to November 2020

Dr. M.B. Mehta, Director, IMSCDR placed activity report of the Institute for the period from March to October 2020 as attached on page no. 4-38. He informed about the Institute's achievement & presented a brief note on functioning of the Institute during lockdown due to Covid-19 Pandemic. He informed about activities conducted by Library & Administration department

Dr. Ms. Meera Kulkarni informed about the activities of Management department. She presented statistics of lectures scheduled & conducted. She further informed about the conferences/FDP attended and papers presented/published by faculty members, faculty invited as a resource person, webinars conducted and attended by faculty members, certification and achievements of faculty members, details of various academic and non academic courses completed by faculty & placement of students.

Dr. U.H. Nagakar informed about the activities of I.T. department. He presented statistics of lectures scheduled & conducted. He further informed about additional input given to students, counseling and mentorship, content development for online teaching, participating in curriculum revision, webinar/seminars attended by faculty members & MCA placement status.

Dr. Hatim Kayumi informed about research center activities which include release of IMS Research journal, submission of Ph.D. thesis, Ph.D. admission round & Ph.D. course work II.

Members appreciated the activities & placed on record appreciation for the excellent work done by the Director and teaching and non teaching staff of the Institute.

Agenda point no. 3 : NAAC – Discuss action on Feedback of students, teachers & other state holders.

As part of the Quality Assurance in teaching & learning, institute prepares the Academic plan & also collects feedback from various stakeholders including students, teachers, Alumni, employers, etc. This feedback helps the Institute to assess the impact on the Stakeholders and is useful to

take corrective action, if any. The corrective action to be taken was discussed with the Committee before finalization. The academic plan prepared by Dept. & at the Institute level was discussed & finalized

Agenda point no. 4 : B.Voc. progress

Dr. Mehta informed the members that the Institute got AICTE approval for B.Voc. courses in 1) Travel & Tourism – 25 intake & 2) BFSI – 25 intake, for the academic year 2020-21. The S.P. Pune University Committee visited the Institute for considering the affiliation to the said courses & affiliation letter is awaited. 10 students have been enrolled for the said B.Voc. courses. It is expected that the demand for this B.Voc. courses will pick up since these are job oriented programmes.

Agenda point no. 5 : Any other matter with the permission of the Chair

- 1) **Tie –up with Vedanta Foundation :** It was informed that the Institute has tied-up with Vedanta Foundation to provide skill based courses approved by Govt. of India. Part of the 3rd floor which was currently unutilized shall be used for this purpose. The initial agreement for facilitation is for one year and institute shall receive Rs. 14000/- per month besides electricity charges. IMS students would stand to benefit by these courses.
- 2) **Salary outstanding for staff:** Dr. Mehta informed that the scholarship money amounting Rs. 36,00,000/- which was to receive from Government is yet not received. At the same time first year admissions are not yet started. Thus there is temporary cash flow problem & due to which the Institute has not paid salary for the month of September & October 2020 and will be unable to pay for the current month i.e. November 2020. He informed that he had requested the B.P.H.E. Society to support the Institute in this respect.
- 3) **Canteen :** Dr. Mehta informed that in spite of oral order one of the Canteen vendor Mr. Waghmare who has not paid any rent not electricity charges, is still not vacating the Canteen. Dr. Mehta, Director was authorized to do the needful in this matter. .
- 5) **Face Biometric installation :** Dr. Mehta informed that due to current pandemic situation as per University directives the Institute has installed Face Biometric machine to record attendance of the staff.

6) **Institute level Scholarship scheme**

Rs. 50000/- received has already been deposited in the institute account and additional Rs. 51000/- cheque has been received. These will be kept in a separate Fixed Deposit and the interest received on this will be given as Scholarship to the students.

7) **Interior Designing & Decoration course jointly with Ramesh Phirodia**

Foundation: Dr. Mehta informed that the Institute has started Interior Designing & Decoration course jointly with Ramesh Phirodia Foundation at SEEDC Building. All expenditure to be borne by Ramesh Phirodia Foundation & after expenditure, revenue to be shared.

8) **New Admissions :** Dr. Mehta informed that MBA/MCA admission round for the academic year 2020-21 is expected to start in December 2020.

The meeting ended with closing prayer by Dr. Pronoti Telore & Vote of thanks to the Chair .

MINUTES

The meeting of the College Development Committee of the IMSCDR was held on **21st August 2021 at 12.00 noon** on a virtual mode.

Following members were present:-

1. Dr. Ms. Meera Kulkarni
2. Dr. U.H. Nagarkar
3. Dr. Ms. Pronoti Telore
4. Dr. Vikram Barnabas
5. Ms. S.D. Kulkarni
6. Dr. S.R. Pathare
7. Dr. Hatim Kayumi
8. Dr. S.B. Nimse
9. Dr. M.B. Mehta

Members on leave:-

1. Dr. Sanjeevan Arsud
2. Mr. Vishal Barnabas
3. Mr. Ramesh Phirodia
4. Mr. Deepak Chandorkar
5. Mr. Bhingardive Vishal Jalindar

Dr. Sanjeevan Arsud, Chairman, informed his inability to attend the meeting. The Committee appointed Dr. S.R. Pathare as the Pro-tem Chairperson. The Chairperson welcomed the members & following business was transacted:-

The meeting started with opening prayer by Dr. S. R. Pathare.

Agenda point No. 1 Confirmation of the minutes of the previous meeting held on 1st December 2020.

The minutes of the previous meeting of College Development Committee of IMSCDR held on 1st December 2020 as attached on page No. 1 - 3 were read and confirmed.

Agenda point No. 2 : Activity Report of the Institute from December 2020 to August 2021.

Dr. M.B. Mehta, Director, IMSCDR placed activity report of the Institute for the period from December 2020 to August 2021. He informed about the Institute's achievements & presented a brief note on functioning of the Institute during lockdown due to Covid-19 Pandemic. He informed about activities conducted by Library & Administration department

Dr. Ms. Meera Kulkarni informed about the activities of Management department. She informed about the conferences/FDP attended and papers presented/published by faculty members, faculty invited as a resource person, webinars conducted and attended by faculty members, certification and achievements of faculty members, details of various academic and non academic courses completed by faculty, etc.

Dr. U.H. Nagakar informed about the activities of I.T. department. He presented statistics of lectures scheduled & conducted. He further informed about additional input given to students, counseling and mentorship, content development for online teaching, participating in curriculum revision, webinar/seminars attended by faculty members & MCA placement status.

Dr. Hatim Kayumi informed about research center activities which include release of IMS Research journal, submission of Ph.D. thesis, Ph.D. admission status & Ph.D. course work I.

Dr. Haim Kayumi also placed before the meeting the status of NAAC submission & IQAC activities.

Members appreciated the activities & placed on record appreciation for the excellent work done by the Director and teaching and non teaching staff of the Institute.

Agenda point no. 3 : NAAC

IQAC – report / AQAR

Members reviewed the teaching plans, its implementation as well as the feedback received from the stakeholders. Action taken based on the feedback received from Stakeholders was discussed and necessary suggestions were given to the Director for further improvement in the working of the Institute.

Agenda point no. 4 : B.Voc. Examination Committee

Dr. Mehta, Director, informed that B.Voc. courses in Travel & Tourism and BFSI are under circular No. 125 of SP Pune University. Hence the Institute will require to conduct examination & do all examination related work. Following Committee is constituted for all examination related work of B.Voc. courses :-

Constitution of the committee under the provisions of Section 32 (5)(a) of the Maharashtra Universities Act, 1994.

As per the Circular No. Exam / Co-ord/ 125 dated 1st June 2011, issued by the Controller of Examination, University of Pune and provisions of Section 32 (5)(a) of the Maharashtra Universities Act, 1994 for recommending the names of Chairman, Paper-Setters, Moderators and Examiners for B.Voc. courses 1) Travel & Tourism & 2) BFSI, the Committee be constituted comprising of the following Members.

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| 01) Dr. M.B. Mehta,
Director, IMSCD& R | Chairman |
| 02) Prof. D.A. Kulkarni
College Examination Officer | Member/Secretary |
| 03) Dr. Vikam Barnabas
Associate Professor, IMSCD&R | Member |
| 04) Dr. H.N. Bhavsar
Asst. Professor, IMSCD&R | Member |

Agenda point no. 5 : Budget for the year 2021-22

Dr. M.B. Mehta, Director, placed before the meeting the Budget for the year 2021-22. Member noted the same.

Agenda point No. 5 : Any other matter with the permission of the Chair

1. Dr. M.B. Mehta informed that the Institute got AICTE permission for MCA increase in intake from 60 to 90 from the academic year 2021-22.
2. **New Admissions** : Dr. Mehta informed that MBA/MCA admission round for the academic year 2021-22 is expected to start in October 2021.
3. **Dr. S.B. Nimse** appreciated the activities of the Institute in spite of current pandemic situation & guided for further development of the Institute.

The meeting ended with closing prayer by Dr. Pronoti Telore & Vote of thanks to the Chair .

MINUTES

The meeting of the College Development Committee of the IMSCDR was held on **19th January 2023 at 11.30 a.m. at IMSCDR, Ahmednagar.**

Following members were present:-

1. Dr. Sanjeevan Arsud
2. Dr. Ms. Meera Kulkarni
3. Dr. U.H. Nagarkar
4. Dr. Ms. Pronoti Telore
5. Dr. Vikram Barnabas
6. Ms. S.D. Kulkarni
7. Dr. S.R. Pathare
8. Dr. Hatim Kayumi
9. Dr. M.B. Mehta
10. Mr. Bhakare Rama Shridhar

Members on leave:-

1. Mr. Vishal Barnabas
2. Mr. Ramesh Phirodia
3. Mr. Deepak Chandorkar
4. Dr. S. B. Nimse

Dr. Sanjeevan Arsud, Chairman, welcomed the members & following business was transacted:-

Agenda point No. 1 Confirmation of the minutes of the previous meeting held on 21st August 2021.

The minutes of the previous meeting of College Development Committee of IMSCDR held on 21st August 2021 as attached on page No. 1 - 3 were read and confirmed.

Agenda point No. 2 : Activity Report of the Institute from February 2022 to January 2023.

Dr. M.B. Mehta, Director, IMSCDR placed activity report of the Institute for the period from February 2022 to January 2023. He informed about the students strength for various courses & Institutional activities.

Dr. Ms. Meera Kulkarni informed about the activities of Management department. She informed about the conferences/FDP attended and papers presented/published by faculty members, faculty invited as a resource person, certification and achievements of faculty members, details of various academic and non academic courses completed by faculty, etc.

Dr. U.H. Nagakar informed about the activities of I.T. department. He further informed about additional input given to students, webinar/seminars attended by faculty members & MCA placement status.

Dr. Hatim Kayumi informed about research center activities.

Dr. Pronoti Telore placed before the meeting details of Research Journal publication.

Dr. Haim Kayumi also placed before the meeting the status of NAAC submission & IQAC activities.

Members appreciated the activities & placed on record appreciation for the excellent work done by the Director and teaching and non teaching staff of the Institute.

Agenda point no. 3 : NAAC - Discuss action on Feedback of students, teachers & other stake holders

Dr. Mehta, placed before the meeting that IMS has been reaccredited by NAAC as Grade A+ Institute (3.44 out of 4) and its validity is from 16/8/2018 to 15/8/2023. The Institute has formed

an IQAC which is responsible for quality initiatives as well as preparing and submitting the Annual Quality Assurance Report (AQAR) to NAAC. The AQAR includes various activities carried out by the Institute during the year 2021-22. It also includes feedback and action taken on the feedback of students, teachers and other stakeholders. Members noted the same and gave certain suggestions on the feedback received.

Agenda point No. 4 : Any other matter with the permission of the Chair

1. Installation of ERP by Akron Systems Pvt. Ltd., Kolhapur

Director informed the Board about the installation & progress of the ERP recently purchased by the Institute. Members appreciated the progress. The Secretary enquired about the possibility of linking the online payment in the ERP. Director agreed to look into this.

2. International Conference

Director informed the Board about the Virtual International Conference in January 2023. The topic of the conference is “Sustainability in the Times of Disruptive Business Environment.”

3. Progress of B.Voc. courses

Director discussed the overall working with regard to the B.Voc. Courses including the efforts taken to increase the number of students for B.Voc. Members appreciated the same and gave suggestions regarding the same.

4. Accounts Department half yearly report.

Director discussed the accounts Department half yearly report which shows the compliance of various formalities and submissions by the accounts dept. Members appreciated the same.

5. Scholarship fund

The Institute is collecting funds to be kept as deposits and the interest earned from it is to be distributed as scholarship. The members are happy to note that Mr. Ramesh Phirodia has consented to give Rs. 1 lac for such scholarship fund.

The meeting ended with closing prayer by Dr. Sanjeevan Arsud.